

INVITATION FOR BID
ALTUS MUNICIPAL AUTHORITY/CITY OF ALTUS, OKLAHOMA

Sealed bids will be received until Wednesday, January 18, 2017, at 3:00 PM, CDT, in the office of the Central Purchasing Department, City of Altus, 509 South Main, Altus, OK 73521.

For additional information contact the Assistant Manager, Matt Wojnowski at (580)481-2202.

GENERAL INSTRUCTIONS

1. Bidders are invited to be present at a public bid opening at the following time and date: Wednesday, January 18, 2017 at 3:00 PM, CDT.
2. Bid must be sealed and : **“BID #20007 “Generator Service”** clearly marked on the bottom left hand corner of the bid envelope and mailed or delivered to the City of Altus at the above address. Bidder must include a return address on the top left hand corner of the bid envelope.
3. Bid only on the forms provided herewith.
4. Delivery/completion dates must be included for all items bid.
5. All materials are to be quoted FOB Altus, Oklahoma; prepaid and allowed.
6. The AMA/City of Altus reserves the right to reject any or all bids for (30) days prior to award.
7. The AMA/City of Altus reserves the right to accept separate items in a bid.
8. Any bid received after the time set for the opening of bids, shall not be considered by the awarding agency and shall be returned unopened to bidder submitting the same.
9. Trade names, catalog numbers, and model numbers may be used in this bid for the purpose of describing and establishing the quality level required. Such reference is not intended to restrict the bidding in any way and no preference is intended or implied.
10. The AMA/City of Altus does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment, in the provision of services, in the selection of suppliers, or the awarding of contracts.
11. Awards shall be based on a determination of the lowest responsive and responsible bid. “Responsive” includes a determination by the AMA/City of Altus of the materiality of the bidder’s errors, omissions, or exceptions. “Responsible” bids as determined by the AMA/City of Altus, must convey the capability to perform in good faith, with integrity and reliability.

**ALTUS MUNICIPAL AUTHORITY/CITY OF ALTUS
ALTUS, OKLAHOMA**

BID #20007

**BID OPENING DATE: Wednesday, January 18, 2017 at 3:00 PM,
CDT**

SUBJECT: Generator Service

SCOPE: Furnish and deliver new material or equipment per attached specifications.

COMPETITION: Specifications provided are based on the AMA/CITY needs and functions within the scope of operations. Specifications herein described are for use as a guideline, are not established arbitrarily to limit competition and are not intended to be restrictive to AMA/City requirements.

GENERAL CONDITIONS: The units furnished under this Invitation to Bid shall be of the latest improved model in current production (as offered to commercial trade) and shall be of good quality as to workmanship and materials used.

The Bidder represents that all equipment offered in this Invitation shall be new and unused equipment. USED, SHOPWORN, DEMONSTRATOR, PROTOTYPE, OR DISCONTINUED MODELS ARE NOT ACCEPTABLE.

Bidders must submit with their bid (or have on file with the AMA/City of Altus the latest descriptive literature and specifications on equipment the Bidder proposes to furnish.

EXCEPTIONS: Equipment bid shall meet minimum standards. Any variation or deviation shall be clearly indicated by the Bidder on a separated sheet to be attached to the Bidder's proposal.

INSPECTION: All materials/equipment delivered shall be subject to inspection after delivery. If deficient in any respect, the material/equipment shall be rejected and returned at Bidder's expense for full credit or replacement at no additional cost to the AMA/CITY.

PRICES: All formal bids submitted in response to this Invitation shall be irrevocable for thirty (30) calendar days following the bid opening date, excepting mutually agreed extensions.

WARRANTY: Manufacturer's standard warranty shall apply unless otherwise specified in bid specifications.

SPECIFICATIONS
ALTUS MUNICIPAL AUTHORITY/CITY OF ALTUS, OKLAHOMA

BID # 20007

BID OPENING DATE: Wednesday, January 18, 2017 at 3:00 PM, CDT

OCTOBER = SERVICE LEVEL A & B

MARCH = SERVICE LEVEL A

AS NEEDED = SERVICE LEVEL C

PREVENTATIVE MAINTENANCE CHECK – SERVICE LEVEL A

1. Check engine oil and coolant for proper levels and condition.
2. Check air filter and crankcase breathers.
3. Check and adjust belts as required.
4. Check genset for loose, bare broken wiring or connections.
5. Check governor operation, stability, linkage, and oil.
6. Check fuel tanks, pumps and lines for leaks or damage.
7. Check engines, heaters radiator, hoses for coolant leaks and condition.
8. Check condition of batteries (load test) electrolyte level and charging rate.
9. Start and run engine. Check temperatures and pressures.
10. Test transfers switch operation and time delays, where applicable.
11. Check unit for proper frequency/speed, voltage and amperage.
12. Perform full and complete load test on generator.
13. Submit detailed report to owner with itemized list on any problems noted during inspection and estimated cost of repair for each notated problem.

TOTAL	COST	PER	GENERATOR	-
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PREVENTATIVE MAINTENANCE CARE – SERVICE LEVEL B

1. Replace engine lubricating oil and remove used oil from premises.
2. Replace oil, fuel, and coolant filters, add corrosion inhibitor as needed.
3. Replace air filter and crankcase breathers with customer's approval (Added Cost)
4. Perform oil, fuel and coolant samples, and analysis.
5. Perform full and complete load test on generator.

TOTAL	COST	PER	GENERATOR
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REQUESTED SERVICE CALL – SERVICE LEVEL C

1. Request to come assess problem with generator.

TOTAL	COST	PER	GENERATOR
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I/We, the undersigned, do hereby certify this bid for the above specified material:

BIDDER

ADDRESS

AUTHORIZED

SIGNATURE

TITLE

DATE:

TELEPHONE

NO:

NON-COLLUSION AFFIDAVIT

**FURNISHING GOODS OR SERVICES IN EXCESS OF \$5,000.00
TO BE FILED WITH COMPETITIVE BID
61 O.S. §§ 115, 138; 74 O.S. § 85.22**

STATE OF OKLAHOMA)
) SS.
COUNTY OF JACKSON)
)
OTHER STATE: _____)
)
COUNTY OF : _____)

Pursuant to Sections 115 and 138 of Title 61 of the Oklahoma Statutes, and Section 85.22 of Title 74 of the Oklahoma Statutes, this statement is hereby submitted:

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;

2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and

3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- b. to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract,
- c. in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract, nor
- d. to any efforts or offers with state agency or political subdivision officials (city officials) or others to create a sole brand acquisition or a sole source acquisition in contradiction to Section 2 of this act.

B. I certify, if awarded the contract, whether competitively bid or not, neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Altus, Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this ____ day of _____, 20____.

Affiant
(Signature- Contractor, Supplier, Service
Provider)

Subscribed and sworn to before me this ____ day of _____, 20__.

(SEAL) _____
Notary Public

My Commission Expires: _____;

(SEAL)

Notary Public

My Commission Expires: _____;

My Commission Number _____.

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LOCATION	STREETS	KIMBERLIN	CITY HALL	FIRE #2/EOC	CENTRAL FIRE	SW WWTP	SE WWTP	RO PLANT	WTP CHEMICALS	PUMP STATION #2	ELECTRIC
YEAR		2004	2010?	1969	1993	2016	1985	2004	1984	2004	1993
MAKE	GENERAC	KOHLER	CUMMINGS/ONAN	FORD/ONAN	ONAN	GENERAC	ONAN	CATERPILLAR	ONAN	CATERPILLAR	ONAN
MODEL		4039DF			CUMMINGS		GEN SET	SR4B	GEN SET	CAT00000VKPS01167	CUMMINGS
Prod Model	95A00303-8	20R0ZJ81			60DGCB	SD0150KG176.7D18HPYY3	300DFCB	3508	275.ODFM-17R/27800M	3406	60DGCB
SERIAL	2018164	377546		3673	1910419051	3001228138	K910435665	3FN01180	A850744737	1DZ06941	I910419050
VOLTS	120/240		480	120/208	120/240	277/480	240/480	480	277/480	480	120/208
AMPS	66.6/33.3			96-128	208	225	226	1353	414	601	208
PHASE	1	3	3	3	3	3		3	3	3	3
HERTZ	60	60			60	60	60	60	60	60	60
RPM	1800	1800			1800	1800	1800	1800	1800	1800	1800
KW	8		125	45	60	150	150	900	275	400	60
FUEL AMOUNT (GAL)			745	200	140	648		2000			140?
LAST INSPECT		06/16/2014	12/21/2016	02/10/2016	04/20/2016	12/02/2016	05/05/2016	05/05/2016	05/05/2016	05/05/2106	